

TANZANIA FOOD AND DRUGS AUTHORITY



GUIDELINES FOR REGISTRATION AND LICENSING OF FOOD PREMISES

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ABBREVIATIONS

- | | | |
|---------|---|------------------------------------|
| 1. DMO | - | District Medical Officer |
| 2. RMO | - | Regional Medical Officer |
| 3. TFDA | - | Tanzania Food and Drugs Authority |
| 4. TFDC | - | Tanzania Food, Drugs and Cosmetics |

ACKNOWLEDGEMENT

The guidelines have been prepared by team members basing on their experience and knowledge on premises registration and licensing.

I would like to express my sincere gratitude to all those who contributed to the drafting and writing of these guidelines. Thanks to the Members of the drafting team; Ms. Rehema Shemhina, Mr. Justin Makisi, Mr. Didas K. Mutabingwa, Ms. Colleta Sarimbo, Dr. Bahati Midenge, Mr. Saktay Sikay, Ms. Mariam Abdu and Mr. Abdallah Athuman. The administrative and secretarial support provided by Mrs. Idda Swai is appreciated.

I would also like to sincerely thank all those who reviewed and made constructive comments and inputs to the guidelines including staff in the Directorate of Food Safety. I particularly acknowledge Internal Food Registration and Licensing Technical Committee for providing valuable comments to the guidelines.

R. N. Wigenge
Director of Food Safety

FOREWORD

The Tanzania Food and Drugs Authority (TFDA) is a regulatory body established under section 4(1) of the Tanzania Food, Drugs and Cosmetics Act, 2003. It is responsible for regulation and control of quality, safety and efficacy of food, drugs, cosmetics and medical devices. Therefore TFDA through enforcement of the Act protects and promotes public health by ensuring quality, safety and effectiveness of food, Drugs, Cosmetics and medical devices.

The achievement of this goal depends on the awareness and adherence to the law by all key players dealing in one way or another with products regulated under the Act. The Act stipulates clearly in sections 18 and 20 the requirements for registration of premises and licensing of food business respectively.

All dealers in food business should have their prime concerns on the consumer's health. Therefore, dealers should take reasonable steps to ensure that the food supplied to the community is safe, of good quality, and at the same time they should ensure that registered premises for manufacturing, storage, distribution and selling are well constructed, secured and maintained in a way that the safety and health of consumers is assured.

These guidelines are developed to provide guidance on application requirement for premises registration and licensing. Food manufacturers and distributors will be able to prepare the required application document in line with requirements of the guidelines and therefore minimize unnecessary queries. Therefore implementation of these guidelines will speed up provision of quality service to the clients.

Hiiti B. Sillo
Director General
Tanzania Food and Drugs Authority

INTRODUCTION

Registration of premises for dealing in food businesses is a pre-requisite requirement prior to commencing of such businesses. This requirement is stipulated under section 18 of the Tanzania Food, Drugs and Cosmetics Act (TFDC) 2003. The legislation prohibits the use of any premises for the manufacture, sale, sell, supply or storage of food unless the premises have been registered by the Tanzania Food and Drugs Authority (TFDA) for that purpose. Furthermore to this, section 20 of the same Act requires all dealers in such business to apply to the Authority for licenses and obtain such license before starting operation.

Registration of premises and licensing of food businesses shall not be considered as the sole means of controlling operations of such premises. However, there are other valuable means of aid in enforcing relevant legislation, such as adherence to good hygienic practices, good storage practice and good distribution practice that ensure day-to-day operations of these premises are in line with the laws and regulations. Basing on these grounds, the Authority is empowered to suspend or revoke the registration certificate and license of any premises found operating contrary to the law.

These guidelines are divided into three chapters; Chapter one explains the general requirements, specific application requirements, language to be used and payment of fees for the business permit. Chapter two highlights on the application procedures for selling outlets, manufacturing facilities and validity of the issued premises registration certificate and business permit. Moreover, notifications for shift of premises, change of ownership or any alteration, and termination of premises registration have been elaborated in chapter two. General food premises requirement have been emphasized in chapter three.

Therefore, these guidelines have been developed to guide food dealers on the requirement for registration, licensing and operation of their businesses as per the TFDC act and food regulations.

DEFINITIONS OF TERMS

The following definitions are given for the purpose of these guidelines

1. **Authority**

Means the Tanzania Food and Drugs Authority or the acronyms TFDA under section 4(1) of TFDC Act 2003.

2. **Business**

Includes professional practice and any activity carried on by person or a body of persons in relation to products regulated under Tanzania Food, Drugs and Cosmetics Act, 2003.

3. **Director General**

Means the Chief Executive of the Tanzania Food and Drugs Authority appointed under section 8 (1) of the TFDC Act, 2003.

4. **Equipment**

Means machines, instrument, apparatus, utensil or appliance, other than a single use item, used or intended to be used in or in connection with food handling and include any equipment used to or intended to be used to clean food.

5. **Food**

Means any article other than drugs, cosmetics and tobacco used as food or drink for human consumption and includes any substance used in manufacturing or treatment of food.

6. **Food manufacturing facilities**

Means premises where operations involve production, preparation, processing, formulating, filling, refining, transformation packing, packaging or re-packaging of food.

7. **Food outlets**

Means premises where food is stored, sold, distributed, displayed for sale or advertise

8. **Handling**

Includes the making, manufacturing, producing, collecting, extracting, processing, storing, transporting, delivering, preparing, treating, preserving, packing, cooking, thawing, serving or displaying of food.

9. **Inspector**

Means any officer appointed, authorized or recognized under section 105(a) of the TFDC Act, 2003.

10. Premises

Includes land, building structures, basements and vessels and in relation to any building includes a part of a building and any cartilage, forecourt, yard or places of storage used in connection with building or part of that building, and in relation to vessel means ship, boat, aircraft and includes a carriage or receptacle of any kind.

11. Sell

Means sell by wholesale or retail and include import, offer, advertise, keep, expose, display, transmit, consign, convey or deliver for sale or authorise, direct or allow a sale or prepare or possess for the purpose of sale and batter or exchange supply or dispose of to any person whether for a consideration or otherwise.

CHAPTER ONE

1.0 REQUIREMENT FOR PREMISES REGISTRATION AND BUSINESS PERMIT

1.1 GENERAL REQUIREMENTS

- 1.1.1 Any person who intends to carry out a business of food for human consumption shall apply to TFDA for registration of premises and permit of carrying out such food business.
- 1.1.2 In order to adhere to the legal requirements, the applicant is obliged to obtain guidelines for application for registration of food premises and licensing of business and follow the instructions prescribed in these guidelines. These guidelines will be obtained from the , DMOs offices of the respective Districts, TFDA zone offices , TFDA headquarter office and through the TFDA Website www.tfda.or.tz
- 1.1.3 The food premises and businesses shall include the following:
- i. Food manufacturing facilities
 - ii. Food outlets
- 1.1.4 Payment of fees shall be made through Director of Townships/District/Municipal/ City council all over the country or TFDA account number 2041100069, NMB, Kariakoo branch for local currency and TFDA account number 02J1021399100, CRDB, Holland house branch, Dar es Salaam, for foreign currency. All bank charges shall be borne by the applicant.
- 1.1.5 All the prescribed information and communications regarding the application shall be made either in English or Kiswahili.

1.2 SPECIFIC APPLICATION REQUIREMENTS

1.2.1 Food manufacturing facilities

A complete application shall include the following

- (i) A dully filled in application forms for premises registration and license
- (ii) Process flow chart
- (iii) Plants layout
- (iv) Certificate of qualified personnel
- (v) Letter of commitment of the qualified personnel for supervision of manufacturing facilities

1.2.2 Food outlets

The applicant shall submit a dully filled in application forms for premises registration and license

CHAPTER TWO

2.0 PROCEDURE FOR APPLICATION OF PREMISES REGISTRATION AND BUSINESS PERMIT

2.1 APPLICATION PROCEDURES

- 2.1.1 All applications for registration of food premises and permit to operate food business or renewal of permit shall be made to the Director General, TFDA in prescribed application forms for registration of premises (TFDA No.1) and for permit /license (TFDA No.3).
- 2.1.2 The application shall be submitted to TFDA Head Quarter/ Zone offices or made through the Directors of the respective districts/ municipal/ city councils, where the business is located.
- 2.1.3 Upon receipt of complete application and payment of necessary fees as prescribe in Tanzania Food, Drugs and Cosmetics (Fees and Charges) Regulations, 2011 acknowledgement receipt should be issued to the applicant.
- 2.1.4 The plan, design and construction of the premises shall comply to the requirements of Tanzania Food, Drugs and Cosmetics (Food Hygiene) Regulations, 2006.
- 2.1.5 The applicant may seek advice and consultation from the authority as regards to compliance to Tanzania Food, Drugs and Cosmetics (Food Hygiene) Regulations, 2006.
- 2.1.6 When the construction or renovation is complete, the inspector shall conduct a thorough pre- registration inspection using appropriate inspection checklist for that particular business give his observations and recommendation on the suitability of the premises in the application form.
- 2.1.7 In the areas where TFDA office is located such as TFDA head office or zone offices, the inspection shall be jointly conducted by the TFDA inspector together with appointed Local Authority food inspectors.
- 2.1.8 The inspectors shall make sure that all information required in the appropriate inspection checklists are properly filled, signed and stamped by both applicant and inspector.
- 2.1.9 Upon receipt of dully filled in application forms, inspection checklist and all other necessary documents from local authority/Zone offices, the Director General shall scrutinize the status of each application, followed by acknowledging receipt.
- 2.1.10 The Director General may approve, withheld or reject any application and provide reason(s) for decision of withhold or rejection.

- 2.1.11 For manufacturers whose application for premises registration have been approved, will be issued notification letter allowing them to carry out trial run to obtain sample for product registration. Upon successful registration of the product, premises registration certificate and business permit shall be issued to the applicant.
- 2.1.12 Applicants whose applications have been withheld for any reason shall be required to carry out rectification or give a clarification within 6 months before they are legible for consideration. After elapse of this period, the application shall be withdrawn automatically.
- 2.1.13 The Authority upon satisfaction that premise complies with legal requirements shall issue premises registration certificate and business permit to the applicant.
- 2.1.14 All applications for dealings in following food businesses shall be processed and if fulfilled, approved by the Director of the respective Municipal/ city councils/Districts on behalf of Director General TFDA.

- i. Butcheries
- ii. Retail Shops
- iii. Restaurants
- iv. Hotel
- v. Posho Mills
- vi. Canteen and Kiosks
- vii. Wholesale shops
- viii. Food carriers
- ix. Caterers
- x. Slaughter houses
- xi. Food Vendors
- xii. Bars

- 2.1.15 Premises registration certificate and business permit for food outlet business shall be issued without submission of sample for registration

2.2 VALIDITY OF FOOD PREMISES REGISTRATION CERTIFICATE AND BUSINESS PERMIT

- 2.2.1 The registration of premises shall be valid provided that the following conditions are met:
- (a) The business permit is renewed.
 - (b) The premises comply with conditions under which it was registered.
 - (c) There is no change of ownership, business name, location or any alteration of registered premises.
 - (d) The Authority has not suspended, cancelled, revoked or amended premises registration.
 - (e) Premises registration holder has not terminated his/her registration.
- 2.2.2 The permit shall be annually renewed unless suspended, cancelled or revoked by the Authority.

2.2.3 Every Food business permit issued by the Authority shall expire on the 30th Day of June every year.

2.3 RENEWAL OF BUSINESS PERMIT

2.3.1 The Authority shall start to receive applications for renewal of permit three (3) months before 30th June.

2.3.2 Renewal of business permit shall be done through respective district/ municipal/ city food coordinators or at TFDA zone offices and TFDA headquarter offices by submitting duly filled in form TFDA 0003, a copy of previous business permit and paying fees as prescribed in Tanzania Food, Drugs and Cosmetic (Fees and Charges) Regulation, 2011.

2.3.3 Dealers who shall delay to renew their permits beyond 30th September every year shall be required to pay the prescribed fee together with 25% penalty. Contrary to that, registration certificate shall be revoked and the premises closed down. Do correction on numbering

2.4 NOTIFICATION FOR SHIFT OF PREMISES, CHANGE OF OWNERSHIP OR ANY ALTERATION AND TERMINATION OF PREMISES REGISTRATION BY HOLDER OF REGISTRATION CERTIFICATE

2.4.1 Notification for change of location (shift of premises), change of type of business, trade name of the premises, ownership or any other change of registered premises, shall be made to the Director General.

2.4.2 Notification for change of location and type of business shall be treated as new application. Therefore, the application procedure for new premises as prescribed in these guidelines shall apply.

2.4.3 Upon receipt of notification for change of name, ownership or any other alteration the applicant shall be required to pay fees as prescribed in the fees and charges Regulation, 2011.

2.4.4 The Authority shall process and effect the necessary changes.

2.4.5 Premises registered by Authority shall cease to have effect upon the expiration of thirty days from the date of change of ownership of the business.

2.4.6 Whenever a Premises registration holder wishes to terminate the registration he/she shall notify the Authority in writing at least thirty (30) days prior to date of termination, giving reasons thereof.

CHAPTER 3

3.0 GENERAL FOOD PREMISES REQUIREMENTS

General food premises requirements include but not limited to the following;

3.1 LOCATION

- 3.1.1 The food premises shall be located away from sites or activities that emit obnoxious material like fumes, dust, smoke, offensive trade or breeding sites for vermin.
- 3.1.2 Physical and postal address of the premises where the business is to be carried out shall be clearly indicated in the application form to include plot and house numbers, street, district and region as this will facilitate easy reach during supervision and inspection.

3.2 PREMISES DESIGN

- 3.2.1 The food premises shall be designed for the intended purpose and shall have no direct link with any business or occupation that may lead to contamination of food.
- 3.2.2 The premises shall be of suitable layout and constructed to facilitate easy maintenance and sanitation.
- 3.2.3 The food premises and facilities installed shall have:
 - 3.2.3.1 Sufficient space for placement and storage of materials, which are necessary for sanitary operations;
 - 3.2.3.2 Adequate space, either by partition, location or other effective means for those operations, which may cause contamination of food;
 - 3.2.3.3 Sufficient lighting and ventilation to enable all operations to be carried out satisfactorily and safely;
 - 3.2.3.4 Maximum protection against rodents, birds, vermin etc.
 - 3.2.3.5 The floor, walls and ceiling of food premises shall be adequately cleanable and maintained in a clean and good state of repair.
 - 3.2.3.6 The fixtures, ducts and pipes shall not be suspended over areas where drips or condensate may contaminate food and raw materials or food contact surfaces.
 - 3.2.3.7 Aisles or working spaces between equipment and walls shall be unobstructed and of sufficient width to permit

employees to perform their duties without contaminating the food or food contact surface with their clothing or personal contact.

3.3 EQUIPMENT, UTENSILS AND FOOD CONTACT SURFACE Every utensil and equipment used in food premises shall be suitable for their intended use; well designed and adequately cleanable and proper maintenance of cold chain for frozen products.

3.3.2 Every food contact surface shall be smooth and impervious, free from pits, crevices and loose scale, non-toxic; and capable of withstanding repeated cleaning disinfection and sanitization.

3.3.3 Utensils, crockery, cutlery and other equipment coming in contact with food shall be sufficient in number to enable adequate sanitization before reuse. Single service articles shall be stored in appropriate containers and handled, dispensed, used and disposed to prevent contamination of food or food contact surfaces.

3.4 PERSONNEL

Any person who owns a food business shall ensure that Persons suffering from communicable diseases shall not be involved in handling of food or food contact surfaces.

3.4.2 Thorough medical examination for Food handlers shall be carried out prior to employment and after every six months.

3.4.3 There shall be properly trained personnel from a recognized Institution.

3.4.4 Medical examination records for each worker shall be kept properly and accessible for inspection. The records shall be kept and maintained for not less than two years.

3.5 STORAGE FACILITIES

3.5.1 Storage facilities shall protect products from deterioration and the specified storage conditions shall be monitored and maintained accordingly.

3.5.2 Controlled storage environment/facilities e.g air conditions, refrigeration for cold chain products shall be made available and monitored using suitable temperature recording devices and records reviewed and filed.

3.5.3 All food products shall be stored off the floor in well-fitted shelves or pallets

- 3.5.4 Storage facilities for grains should be monitored for humidity, temperature and pests and records should be kept properly.

3.6 SANITATION AND HYGIENE All food premises shall be provided with adequate and easily accessible sanitary conveniences to cater separately for both sexes, for employees and/or customers.

- 3.6.2 There shall be adequate and readily available potable water supply; hot and cold running water to be used for the intended operation or use.
- 3.6.3 There shall be proper system of waste disposal.
- 3.6.4 There shall be provision of protective gears and occupation health facilities.
- 3.6.5 Food handlers shall be clean in person and shall avoid unhygienic practices such as smoking, sneezing and coughing over food, nose picking, finger licking, talking over food etc.
- 3.6.6 There shall be adequate provision for hand washing facilities with hot and cold running water, nail brushes and disinfectant liquid soap. To avoid re-contamination of hands there shall be automatic or elbow or foot operated water tapes.
- 3.6.7 Doors may be designed to open by pushing from all sides or self operating doors to avoid contaminating food handler's hands.

3.7 DOCUMENTATION AND RECORD KEEPING

Any person who owns a food business shall make available the following documents/records:

- i. Food import permits and/or purchasing documents
- ii. Sanitation and fumigation documents
- iii. Ledger book or an appropriate inventory control system
- iv. Visitors book
- v. Sales receipts (wholesalers)
- vi. Inspection log book
- vii. Medical examination records where applicable
- viii. Complaints handling book
- ix. Register for expired/recalled /rejected/withdrawn food products
- x. Tanzania Food, Drugs and Cosmetics (Food Hygiene) Regulation, 2011
- xi. Tanzania Food, Drugs and Cosmetics (Fees and Charges) Regulation, 2011

3.8 RECALLS, REJECT AND WITHDRAWAL

- 3.8.1 The applicant shall show capacity to prompt and effective system of traceability and recall from the market of products known or suspected to be defective or hazardous.
- 3.8.2 In case of recall of product initiated by the dealer himself, the Authority shall be notified on the reason of recall.
- 3.8.3 Recall operations shall be capable of being initiated promptly at least down to the level of retailers.
- 3.8.4 The distribution records shall be readily available to the person(s) responsible for recalls and they shall contain sufficient information related to the product, e.g. Name of product, Manufacturer, Dates of Manufacture and Expire, and Batch Number.
- 3.8.5 The disposal of recalled/rejected/withdrawn products from the market shall be effected within one month after completion of exercise. Disposal exercise shall be carried under supervision of TFDA inspectors/ Food Inspectors and representatives from other Government Institutions.

REFERENCES

- (a) The Tanzania Food, Drugs and Cosmetics Act No. 1 of 2003
- (b) The Tanzania Food, Drugs and Cosmetics (Food Hygiene) Regulations 2006
- (c) The Tanzania Food, Drugs and Cosmetic (Fees and Charges) Regulation, 2011

APPENDECES

TFDA No.1



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH AND SOCIAL WELFARE

TANZANIA FOOD AND DRUGS AUTHORITY

APPLICATION FOR REGISTRATION OF PREMISES

Section 18 (2) of the Tanzania Food, Drugs and Cosmetics Act, 2003

Director General,
Tanzania Food and Drugs Authority,
P. O. Box 77150,
Dar es Salaam

I / We hereby apply for registration of my/our existing/ new premises in accordance with the Tanzania Food, Drugs and Cosmetics Act, 2003

1. Name of applicant.....
2. Postal..... address.....Tel,
No.....Fax.....email.....

3 Full name(s) of Partner(s) and /Director(s):

4. Situated at
.....Street/Village/Ward.....District/Mun
icipality/City.....

5. Premises to be for the business of

6. The business will be under the direct supervision of (Full name)
.....

Guidelines for Registration and Licensing of Food Premises

7 My/our financial resources committed for this business amount to..... and my/our annual projected turnover is Tshs.....

8. If my/our premises is registered and licensed I/We shall keep it in hygienic condition and good state of repair as required under the above mentioned Act and Regulations made there under.

9. I/we have not been convicted at any offence relating to any provision of the Tanzania Food, Drugs and Cosmetics Act, 2003 and Regulations made there under or any other written law related to the business being applied for within 12 months immediately preceding this application and have not been disqualified from holding a license/certificate and my license is/is not suspended.

N.B. False declaration constitutes an offence.

Date.....
Signed.....

Applicant

Fees Tshs.....Receipt No..... of

FOR OFFICIAL USE ONLY

Registration granted/not granted because.....
.....
.....

Registration No.....Approved by Management meeting No.....

Of of

Date

Signature of Director General and stamp



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH AND SOCIAL WELFARE

TANZANIA FOOD AND DRUGS AUTHORITY

REGISTRATION CERTIFICATE OF PREMISES

Section 21 (3) of the Tanzania Food, Drugs and Cosmetics Act, 2003

This is to certify that the premises owned by M/S
..... of
(Postal Address).....which is located on
Block/Vessel/Truck No..... Situated/lying between
..... Street, in
.....Village/Township/Municipality/City, have been registered to
be used as.....
.....
for preparation/selling/packing/carrying/advertising/storing/manufacturing
of.....
.....
..... with Premises Registration No.....

Subject to the following conditions:-

1. The premises and the manner in which the business is to be conducted must conform to requirements of the Tanzania Food, Drugs and Cosmetics Act, 2003 or any other written law related to the premises registration at all times failing of which this certificate shall be suspended or revoked.
2. Any change in the ownership, name and location of the registered premises shall be approved by the Authority.
3. This certificate is not transferable to other premises or to any other person
4. This certificate shall be displayed conspicuously in the registered premises.

.....
**Date
Stamp**

.....
Signature of Director General and

N.B: Delete whichever is not applicable



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH AND SOCIAL WELFARE
TANZANIA FOOD AND DRUGS AUTHORITY

APPLICATION FOR LICENSE

Section 20 (1) of the Tanzania Food, Drugs and Cosmetics Act, 2003

Director General,
Tanzania Food and Drugs Authority,
P. O. Box 77150,
Dar es salaam

PART I:

I / We hereby apply for renewal/ a new licence to manufacture, sell, pack, store or distribute the following:.....

1. Name of applicant
2. Postal address.....Tel,No.....Fax.....email.....
3. Full name(s) of Partner(s) and /Director(s).....
4. Premises situated at.....Street/Village/PlotNo.....Distric/Municipality
.....Region.....
5. Premises registered for the business of
6. Premises Registration No.....dated.....
7. Existing License No.....Dated.....Expiring on.....

8. My/our financial resources committed for this business amount to.....
 and my/our annual projected turnover is
 Tshs.....

PART II: APPLICABLE FOR MANUFACTURERS ONLY

PRODUCT REGISTRATION STATUS

I wish to manufacture the following item whose registration status is shown below:

S/N	Common /Generic name	Trade Name	Registration No.	For official use only

PART III: APPLICANT DECLARATIONS

1. If my/our business is licensed I/We shall keep the premises in hygienic condition and good state of repair as required under the above mentioned Act and Regulations made there under.
2. I/we have not been convicted at any offence relating to any provision of the Tanzania Food, Drugs and Cosmetics Act, 2003 and Regulations made there under or any other written law related to the business being applied for within 12 months immediately preceding this application and have not been disqualified from holding a license/certificate and my/our license is/is not suspended.

N.B - False declaration constitutes an offence.

Date.....
 Signature of Applicant and stamp

Fees Tshs.....Receipt No.....of.....

FOR OFFICIAL USE ONLY

License granted/not granted
 because.....

License No.....Approved by Management meeting
 No.....of.....

.....
 Date Signature of Director General and stamp



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH AND SOCIAL WELFARE

TANZANIA FOOD AND DRUGS AUTHORITY

LICENSE

Section 21 (3) of the Tanzania Food, Drugs and Cosmetics Act, 2003

License No.....

License is hereby granted to M/S
.....of

P.O.Box.....to
Manufacture/Prepare/Pack/ Sell (Retail/wholesale/Retail & Wholesale)/ Store/
Carry/ Advertise.....

.....at the premises situated at.....Street/village
Plot No..... and with
Registration No

This License shall have and continue to have effect from and including the day when
it is issued until it ceases to have effect on 30th June.....

Issued on.....Fees paid Tshs.....
Receipt No.....
Dated.....

.....
Date

.....
Signature of Director General and Stamp

CONDITIONS

1. This Permit during the period of suspension, revocation or cancellation of registration of the premises in respect of which it was issued.
2. This Permit is not transferable without a written approval of the Authority.

N.B: Delete whichever is not applicable.

REVISION HISTORY

These guidelines were revised in order to cope with the need for guidance emanate from the rapidly growing food industry sector in the country. Initially the guidelines were developed for food outlets dealers only. The revised guidelines have consolidated the requirements for both food manufacturing facilities and selling outlets. The sections that have been changed include general requirements where categorizations of food businesses have been done. The specific application requirements for both food manufacturing facilities and food selling outlets which were formerly not provided have now been explained.

In the section of application procedures, the procedures for processing application for food manufacturing facilities have been thoroughly elaborated. The pre-registration inspection checklist for new premises has been omitted and guidelines for conducting risk based inspection of food premises will be used.

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Guidelines for Registration and Licensing of Food Premises